

# BIRTH CERTIFICATE

Please fax the following requirement for each person requiring a birth certificate to us at: **1-866-578-8523**

1.	Clear, enlarged copy of your Driver License/State ID
2.	<b>SIGNED</b> Service order form (see below.)
3.	Fees are payable by credit card ONLY (see below.) You will receive 2 separate charges, one for our service fee of \$49.00 and one for State fees of \$25.00 - \$49.00 plus the Fedex fee.
4.	<b>This process is done only by fax; you do not need to send us anything. <u>Processing times</u> are determined by the individual states (2-11 working days).</b>

Resident Birth Certificate Request

Date Needed: \_\_\_\_\_

Applicant's First Name \_\_\_\_\_ Middle Name \_\_\_\_\_ Last Name \_\_\_\_\_

Mother's Maiden Name: First \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

Father's First Name \_\_\_\_\_ Middle \_\_\_\_\_ Last \_\_\_\_\_

**Applicant's Birth Information**

Birth Date \_\_\_\_\_ Hospital or address of birth \_\_\_\_\_ City \_\_\_\_\_

County \_\_\_\_\_ State \_\_\_\_\_ Applicant's Social Security # \_\_\_\_\_

For [California requests only](#) (You must fill out this form)

Certificate Holder Birth date: \_\_\_\_\_  
Month Day Year

Has this certificate ever been changed or amended?

I authorize ABC/AIVS Visa and Passport Services to obtain my birth certificate for me \_\_\_\_\_

Billing Information	Shipping Information
<b>Name:</b>	<b>Name:</b>
<b>Company:</b>	<b>Company</b>
<b>Address</b>	<b>Address</b>
<b>City</b>	<b>City</b>
<b>State</b> <b>Zip</b>	<b>State</b> <b>Zip</b>
<b>Telephone</b>	<b>Telephone</b>
<b>Fax:</b>	<b>Fax</b>
<b>Email:</b>	<b>Email</b>

<b>Payment and Fees</b>	Fees	Total
Service Description		
Payment type <input type="text" value=""/> Credit Card # <input type="text"/> Exp. Date <input type="text"/> I authorize ABC Visa and Passport Services to charge the total amount due to my credit card:  Signature: _____	State Fees \$25.00 - \$49.00 and Fedex shipping fee will be charged directly by the state.  Print and Sign this form and fax it with a copy of your drivers license or state ID to  Only individuals listed on the certificate or a parent can request a birth certificate.  <b>Payment Options:</b>  Requirements and fees are subject to change without prior notice. All fees are non-refundable.  Requirements and fees are for U.S. Citizens only. Contact ABC Visa for information on other nationals.	